

STUDENT CODE OF CONDUCT

As a student of The Language Gallery, I agree to:

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- Read the Student Handbook (emailed to me)
- Arrive to class on time
- Return to class on time after the break
- Buy a coursebook for all of my classes
- Bring my coursebook to class every day
- Participate fully in class
- Not speak my own language in class
- Work in groups and pairs with classmates
- Treat my teachers, my classmates, and staff members of The Language Gallery with respect
- Take responsibility for my own learning
- Attend the class every day and have a minimum of 85% attendance
- Do my homework
- Not change class without the permission of the Academic Manager and my teacher
- Inform my teacher and the Academic Managers if I can't attend class
- Not eat or drink in class (water is allowed)
- Not use my mobile phone in class
- Switch my mobile phone off in class
- Follow school policies regarding class transfers, complaints and holidays

Print Name:

Student Number:

Signature:

Date:
